

PERMANENCY PLANNING OUTLINE

Abbreviations:

AODA – Alcohol and Other Drugs Abuse
ASFA – Adoption and Safe Families Act
CASA – Court-Appointed Special Advocate
GAL – Guardian ad Litem
OPPLA – Other Planned Permanent Living Arrangement
RCCCY – Residential Care Center for Children and Youth
TPR – Termination of Parental Rights
(U)CHIPS – (Unborn) Child in need of protection or services

I. PURPOSE OF THE PERMANENCY PROCESS

- A. To ensure reunification of the child with his or her family whenever safely appropriate, or that the child is placed quickly in a home providing long-term stability and permanency.
- B. To ensure that the agency is fulfilling its role in achieving the goals of the plan.
- C. To keep parents, guardians, and the child involved in achieving the goals, especially when the goal is reunification.
- D. To prevent children from becoming stuck in the foster care system.

II. PERMANENCY PLAN BASICS

- A. Prepared by the agency responsible for the placement or by the agency primarily responsible for providing services for the child.
- B. Prepared for any child who is living in a:
 - i. Foster Home
 - ii. Group Home
 - iii. Residential Care Center for Children and Youth
 - iv. Juvenile Detention Facility
 - v. Shelter Care Facility
 - vi. The home of a guardian or relative other than a parent
 - vii. Supervised independent living arrangement
- C. The plan is required for children living in the above, if:
 - i. The child is in custody under §§48.207-209.
 - ii. The child is in the agency's custody.

- iii. The child is under agency supervision under §48.64(2), a consent decree, or a court order.
- iv. The child is under a voluntary placement agreement or voluntary transition-to-independent-living agreement.
- v. The child is under agency guardianship.
- vi. The child's care is eligible for payment under §49.19.
- vii. The child's parent is in one of the above placements and the child is residing with that parent.
- viii. See §48.38(2).

D. The plan must be filed with the court within **60 days** after removal from the home. Failing to act within Chapter 48 time periods is non-jurisdictional.

E. If reasonable efforts to return the child home are not required, a permanency hearing must be held within 30 days of that determination and the plan must be filed 5 days before the hearing.

III. PERMANENCY PLAN:

A. Not required when:

- i. Juvenile is alleged delinquent and held in juvenile detention, juvenile portion of county jail, or shelter care facility, and
- ii. The agency intends to recommend placement in juvenile correctional facility or RCCCY

B. If the court does not accept the agency recommendation, and places the juvenile in another out-of-home placement, the agency must file a plan within 60 days of the disposition date.
See §938.38(3).

IV. PERMANENCY PLAN MUST INCLUDE:

- A. The name, address, and phone number of parent, guardian or custodian
- B. The date the child was removed from the home and the date of out-of-home placement
- C. Description of the services offered/provided in order to prevent removal from the home and achieve the permanency goal of the permanency plan, unless:
 - i. Reasonable efforts finding is not required
 - ii. Child has attained 18 years of age

- D. Basis for decision for holding the child in custody or placing the child out of the home
- E. Statement as to ability to safely and appropriately place the child with a fit and willing relative
 - i. If a decision is made not to do this, statement why such a placement would not be safe or appropriate
- F. Description of joint placement efforts with siblings who have also been removed from the home
 - i. If siblings are not placed jointly, a statement explaining why joint placement is contrary to the children's well-being or safety.
- G. A description of efforts to provide for frequent visitation between siblings or other ongoing interaction. If the court doesn't order visitation or interaction, a description of why it would be contrary to the children's safety or well-being.
- H. The location and type of facility in which the child is currently held or placed, and the location and type of facility in which the child will be placed.
- I. If the child is living more than 60 miles from the home, documentation why closer placement was unavailable or inappropriate.
 - i. Placement more than 60 miles away is presumed to be in the best interest of the child if:
 - 1. Documentation shows placement is pursuant to a voluntary agreement.
 - 2. Documentation shows placement was made to facilitate adoptive placement.
- J. Information about the child's education
 - i. The name and address of the school in which the child is or was most recently enrolled
 - ii. Any special education programs in which the child has been enrolled
 - iii. Grade level in which child has been enrolled, and all available information concerning the child's grade-level performance
 - iv. Summary of available education records relevant to the educational services plan
 - v. If the child is being transferred from the school of most recent enrollment:
 - 1. Documentation that a placement maintaining the child in that school is unavailable or inappropriate, or
 - 2. Documentation that placing a child in another school is in the child's best interests.
- K. Medical information, including:

- i. Names and addresses of healthcare providers that have been providing services
 - ii. Immunization record
 - iii. Any known medical conditions for which the child has been receiving care or treatment
 - iv. Name, purpose, and dosage of any medications prescribed to the child
 - v. Names of medications to which the child has allergic reactions
- L. A plan for ensuring the safety and appropriateness of placement, and a description of services to meet the child and family's needs, including
- i. A discussion of services that have been investigated and considered, that are not available or likely to become available in a reasonable time
 - ii. If available, why such services are not appropriate for the child or family
- M. A description of the services that will be provided to the child, the child's family, the foster parent, the operator of the facility where the child is living, or the relative with whom the child is living in order to carry out the dispositional order, including services to accomplish all of the following:
- i. Ensure proper care and treatment of the child and promote stability in the placement
 - ii. Meet the child's physical, emotional, social, educational, and vocational needs
 - iii. Improve the condition of the parents' home to facilitate the child's safe return to the home, or
 - iv. If appropriate, obtain for the child a placement for adoption, with a guardian, with a fit and willing relative, or, if age 16 or over, in some other planned permanent living arrangement (OPPLA) that includes an appropriate, enduring relationship with an adult
 - v. The conditions upon which the child could be returned home, including changes in the conduct of the child or parents, or in the nature of the home
- N. If the goal of the permanency plan is anything other than returning the child home, the plan shall include the rationale for deciding on that goal
- O. If the goal is an Other Planned Permanent Living Arrangement (OPPLA), the plan shall include:
- i. A concurrent permanency goal;
 - ii. Documentation of an appropriate, enduring relationship with an adult;
 - iii. A statement regarding why OPPLA is the best permanency goal for the child;
 - iv. A statement regarding the compelling reason why it would not be in the best interest of the child to be:
 - 1. Returned to the home;

2. Placed for adoption;
 3. Placed with a guardian; or,
 4. Placed with a fit and willing relative,
- v. The efforts made to achieve these four goals; AND
 - vi. A statement regarding what steps the agency has taken, including consulting with the child, to ascertain whether the child has regular, ongoing opportunities to engage in age or developmentally appropriate activities and to ensure that the caregiver is applying the reasonable and prudent parent standard to decisions concerning participation in those activities.
- P. If the child is age 14 or over, a plan that will prepare the child for the transition from out-of-home care to successful adulthood. The plan shall include:
- i. The anticipated age of discharge from out-of-home care
 - ii. The anticipated amount of time available to prepare the child for the transition
 - iii. The anticipated location and living situation of the child upon discharge
 - iv. A description of the assessment process, tools, and methods used to determine the programs and services to prepare the child for the transition
 - v. The rationale for using the chosen programs and services to aid the child in transitioning, the time frames for their delivery, and their anticipated outcomes
 - vi. Documentation that the plan was prepared in consultation with the child and any persons selected by the child under § 48.38(2m).
 - vii. A document that describes the rights of the child with respect to education, health, visitation, and participation in court proceedings, the right of the child to receive the documents and information specified in s. 48.385 (2), the right of the child to receive a copy of the child's consumer report, as defined in 15 USC 1681a (d), and the right of the child to stay safe and to avoid exploitation, together with a signed acknowledgement by the child that he or she has been provided with a copy of that document and that the rights described in that document have been explained to him or her in an age-appropriate and developmentally appropriate way.
- Q. A statement as to whether the child's age and developmental level are sufficient for the court to consult with the child, or a statement as to why consulting with the child would not be appropriate.
- R. During the 90 days immediately before a child who is placed in a foster home, group home, subsidized guardianship home under §48.62(5), supervised independent living arrangement, or RCCCY or in the home of a relative other than a parent attains 18 years of age or, if the child is placed in such a placement under an order under §§48.355, 48.357, 48.365, that terminates under §48.355(4) after the child attains 18 years of age, during the 90 days immediately before the termination of the order, the agency primarily responsible for providing services

to the child under the order shall provide the child with assistance and support in developing a plan for making the transition from out-of-home care to independent living. The transition plan shall be personalized at the direction of the child, shall be as detailed as the child directs, and shall include specific options for obtaining housing, health care, education, mentoring and continuing support services, and workforce support and employment services.
See §48.385.

- S. If the child is an Indian child placed outside the home of the parent or Indian custodian, all of the following:
 - i. The name, address, and telephone number of the child's Indian custodian and tribe
 - ii. A description of the remedial services and rehabilitation programs offered under §48.028(4)(d)2 in an effort to prevent the breakup of the Indian child's family
 - iii. A statement as to whether the Indian child's placement is in accordance with the order of placement preference under §48.028(7)(b) or (c). If the placement is not in compliance with that order, a statement as to whether there is good cause under §48.028(7)(e) for departing from that order.

V. REASONABLE EFFORTS NOT REQUIRED; PERMANENCY PLAN DETERMINATION HEARING

- A. If the court finds that circumstances in §48.355(2d)(b)1-5 apply as to a parent, the court shall hold a hearing under §48.38(4m) within 30 days of that finding to determine a permanency plan for the child.
 - i. The agency responsible for preparing the permanency plan shall file it not less than 5 days before the hearing.
 - ii. The court shall consider placing the child outside the state if that action would be appropriate to achieving the goal of the permanency plan.
 - iii. At least 10 days before the hearing, the court will inform the parties of the time, place, and purpose of the hearing, of the issues to be heard at the hearing, and that they have a right to be heard at the hearing.
 - iv. If the child's age and developmental level are sufficient for the court to consult with the child, or if the court determines doing so is in the child's best interests, the court shall consult with the child in an age- and developmentally-appropriate manner about the permanency plan and other appropriate matters. If neither situation applies, the child's counsel, caseworker, or GAL may submit a written or oral statement expressing the child's wishes, goals and concerns regarding the permanency plan. The child may still be required to be physically present if a written statement is submitted.

- v. The court shall give a foster parent, facility operator, notified relative, or other physical custodian a right to be heard at the hearing by giving an opportunity to submit a written or oral statement relevant to the issues to be heard. That person does not need to be a party to the proceeding solely on the basis of receiving that notice and right to be heard.

VI. PERMANENCY REVIEW

- A. If reasonable efforts are required, the plan must be reviewed not later than 6 months after the child is removed from the home and every 6 months thereafter, for so long as the child is in an out-of-home placement.
- B. Periods of delay in §48.315(1) may not be excluded when computing time periods for findings under ASFA.
- C. The 6-month and 12-month periods include trial reunifications under § 48.358.
- D. The court must hold a hearing for the review the permanency plan at 12 month intervals.
 - i. The first court review must be within 12 months of the child's removal from the home, or within 6 months of a prior review, whatever is earlier.
 - ii. If the court elects not to conduct 6 month interval reviews,
 - 1. The court shall appoint a panel to review
 - 2. The court may appoint an independent agency to designate a panel
 - 3. The panel must consist of at least three persons
 - 4. The voting majority must not be employed by the agency that prepared the child's plan, and must not be responsible for providing services to the child or family
 - 5. The panel will be allowed to access the child's records but may not disclose any information therein to outside parties
- E. Thirty days before the review, the court shall notify in writing the parties as to the date, time, place of the review, the issues to be discussed, and that they may be heard via submission of written comments not less than 10 working days before review.
- F. At least 5 days before the review date, the agency that prepared the permanency plan shall provide written copies of the plan and any written comments received to:
 - i. Panel members
 - ii. Child's parent, guardian, or custodian
 - iii. Prosecutor
 - iv. Child's counsel, GAL, and CASA

- v. If the child is an Indian child placed outside of the home, the Indian custodian and tribe
- vi. Notwithstanding §48.78(2)(a), the above parties may have access to any of the child's other records for the purpose of participating in the review, but may not share those records with any other person.

G. The court or panel must determine:

- i. Continuing necessity for and appropriateness of the child's placement
 - 1. If goal of OPPLA, this determination shall include an explanation of why OPPLA is the best permanency goal for the child and why, supported by compelling reasons, it continues not to be in the child's best interests to be returned home or placed for adoption, with a guardian, or with a fit and willing relative.
- ii. The extent of compliance with the plan by:
 - 1. The agency
 - 2. Other service providers
 - 3. Parents
 - 4. Child
 - 5. Guardian, if present
- iii. The extent of any efforts to involve appropriate service providers in addition to the agency's staff to meet the needs of the child and the parents
- iv. The progress toward eliminating the causes for the child's placement outside the home, and towards returning the child home or obtaining another permanent placement
- v. The date by which it is likely that the child will be returned to his or her home or placed for adoption, with a guardian, with a fit and willing relative, or in some other planned permanent living arrangement that includes an appropriate, enduring relationship with an adult
- vi. The continuing appropriateness, according to standards established by the department, of the permanency goal and, if the court or panel considers appropriate, any concurrent permanency goals for the child. If the court or panel does not approve of any of those goals or if the court or panel determines that a concurrent permanency goal is appropriate, the court or panel shall determine the permanency goal and, if appropriate, any concurrent permanency goals for the child.
- vii. If the child has been placed outside the home for 15 or more of the most recent 22 months (not counting periods when the child is in runaway status or is in a Trial Reunification home):
 - 1. the appropriateness of the permanency plan and the circumstances which prevent the child from being returned safely to his or her home;

2. having a petition for the involuntary termination of parental rights filed on behalf of the child;
 3. being placed for adoption;
 4. being placed with a guardian;
 5. being placed in the home of a fit and willing relative of the child;
 6. if age 16 or over, being placed in some other planned permanent living arrangement (OPPLA) that includes an appropriate, enduring relationship with an adult.
- viii. Whether reasonable efforts were made by the agency to achieve the permanency goal of the permanency plan, including through out-of-state placement, if appropriate
- ix. If the permanency goal of the child's permanency plan is placement of the child in a planned permanent living arrangement described in sub. (4) (fg) 5., the steps taken by the agency, including consultation with the child, to ascertain whether the child has regular, ongoing opportunities to engage in age or developmentally appropriate activities and to ensure that the child's caregiver is applying the reasonable and prudent parent standard to decisions concerning the child's participation in those activities.
- x. If the child has one or more siblings who have also been removed from the home, whether reasonable efforts were made in placing the sibling group together, unless the court or panel finds that placement contrary to the well-being or safety of those children. In that case, whether reasonable efforts have been made to allow for frequent visitation or other ongoing contact between the siblings, unless the court finds that arrangement to be contrary to the well-being or safety of those children.
- xi. If goal of OPPLA, the steps taken by the agency, including consultation with the child, to ascertain whether the child has regular, ongoing opportunities to engage in age or developmentally appropriate activities and to ensure the caregiver is applying the reasonable and prudent parent standard.
- xii. If the child is an Indian child placed outside the home of the parent or Indian custodian, whether active efforts under §48.028(4)(d)2 have been made to prevent the breakup of the Indian family, whether those efforts have proved unsuccessful, and whether the Indian child's placement is in compliance with the order of placement preference under §48.028(7)(b) or (c), and if it is not, good cause for departing from that order under §48.028(7)(e).
- xiii. If the child is subject to an order that terminates at age 21:
1. Appropriateness of the transition to independent living plan.
 2. Progress made by the child toward the transition to successful adulthood.
 3. Extent of compliance with the transition to independent living plan by the child, guardian, agency primarily responsible for providing services under the plan, and service providers.

VII. PERMANENCY HEARING (§48.38(5m))

- A. The court shall hold a hearing to make the determinations in paragraph G above no later than 12 months after the child was first removed from the home and every 12 months after a previous hearing in this section as long as the child is placed outside the home.
- B. Not less than 30 days before the hearing, the court must inform the parties of the time, place, and purpose of the hearing, of the issues to be heard at the hearing, and that they have a right to be heard at the hearing.
- C. A child, parent, guardian, legal custodian, foster parent, operator of a facility, relative caregiver, and school (2017 Assembly Bill 780) who is provided notice shall have a right to be heard at the hearing by submitting written comments relevant to the determinations specified in paragraph G above not less than 10 working days before the date of the hearing or by participating at the hearing. This does not make that person a party to the proceeding solely on the basis of receiving notice and a right to be heard. A counsel, GAL, CASA, agency, or person representing the interests of the public who is provided notice may have an opportunity to be heard at the hearing by submitting written comments relevant to the determinations specified in paragraph g not less than 10 working days before the date of the hearing or by participating at the hearing.
- D. If the child's permanency plan indicates that the child's age and developmental level are sufficient for the court to consult with the child regarding the permanency plan or the court determines that consultation with the child would be in the child's best interests notwithstanding a prior decision, the court shall consult appropriately with the child regarding the permanency plan and any other appropriate matters. If none of those circumstances apply, the court may permit the child's caseworker, counsel, or GAL to make a statement during the hearing, or to submit a written statement prior to the hearing, expressing the child's wishes, goals, and concerns regarding the permanency plan and those matters. If the court permits such a statement, it may still require the child to be physically present at the hearing.
- E. At least 5 days before the date of the hearing, the agency that prepared the permanency plan shall provide a copy of the permanency plan and any written comments to the court, to the child's parent, guardian, and legal custodian, to the person representing the interests of the public, to the counsel or GAL, to the CASA, and for an Indian child placed outside the home, to the Indian custodian and tribe. Notwithstanding §48.78(2)(a), the person representing the interests of the public, the child's counsel or GAL, the CASA, and, if the child is an Indian child, the Indian custodian and tribe may have access to any other records concerning the child for the purpose of participating in the review. The information in the records may not be disclosed to any other person.
- F. ***Important: TPR Warnings*** Whenever the court reviews a permanency plan under this section, the court shall orally inform the parents or expectant mother appearing in court of:

- i. Any grounds for termination of parental rights, AND
- ii. The conditions that must be met for the child or expectant mother to return home, or for the parent to regain visitation.
See §48.356.

VIII. AGENCY SUMMARY

- A. Agency must prepare a written summary of the panel's determinations within 30 days of the review, providing copies to
 - i. The court that entered the order
 - ii. The child, counsel, or GAL
 - iii. The parent, guardian, or custodian
 - iv. The CASA
 - v. The foster parent, operator of facility where the child is living, or relative with whom the child is living
 - vi. The prosecutor
 - vii. If an Indian child, the Indian custodian and tribe
- b. If the written summary contains recommendations that are in conflict with the dispositional order, or provide for additional services not specified in the dispositional order, the agency must request revision of the dispositional order.

IX. POTENTIAL ISSUES

- A. Time limits
- B. TPR Warnings
- C. ASFA Findings